

2017 Sequim Lavender Festival® Street Fair Food Application

July 21, 22 & 23, 2017 * Friday & Saturday: 9am - 7pm Sunday: 9am - 5pm
APPLICATION DEADLINE: POSTMARKED BY April 20, 2017

Do Not Send Money with this Application

Company: _____

Contact: _____

Address: _____ City _____ State _____ Zip: _____

Telephone: Day _____ Cell phone: _____

E-mail: _____ Website: _____

Type of Cuisine: _____

Describe your menu items with description, contents, portion sizes and prices. List no more than five items. Do not include basic beverages such as soft drinks and water.

List three previous events that you have provided food concessions; provide contact names and phone numbers:

Have you been a Sequim Lavender Festival® participant? _____ List Years:

Describe your booth (photo required).

Do you use propane? _____ Barbecue? _____

Describe: _____

Electricity? Please list equipment and volts and amps: _____

Booth Size Requested: **10'x10'** _____ **10'x15'** _____ **10'x20'** _____ (see prices on next page of this form)

Do you require running water directly into your booth? Describe: _____

Additional Notes: _____

21st Sequim Lavender Festival®

Street Fair Food Vendor Application - Guidelines and Information

The Annual Sequim Lavender Festival is a three-day summer celebration of the “Lavender Capital of North America®”. The Festival includes free farm tours, a street fair, food, musical entertainment and more.

FOOD BOOTH FEE: Fee includes a base booth fee plus a percentage of gross sales:

10' x 10' Booth - \$250 fee plus 15% of sales over \$1,500

10' x 15' Booth - \$400 fee plus 15% of sales over \$2,000

10' x 20' Booth - \$500 fee plus 15% of sales over \$2,500

EXAMPLE: *If you have a 10'x15' booth and your gross sales for the weekend are \$6,000 (excluding sales tax), you subtract the \$2,000 and pay a 15% commission on \$4,000 which is \$600. Your advance booth fee payment is \$400 so your total payment is \$1,000.*

VENDOR SELECTION PROCESS: We review all of the applications based on experience, quality, attractiveness of the booth, and suitability of the menu for this event.

ELECTRICITY: Electricity is available, additional charges will apply depending on the amount of electricity used.

INSURANCE: You must provide a certificate of insurance for liability coverage of \$1,000,000 upon acceptance.

REFRIGERATOR TRUCK: Will be provided for cold storage and shared with other food vendors.

BAGS OF ICE: An ice truck **will NOT be provided** this year for vendors. We highly recommend that you contact QFC 360-683-1151 or Safeway 360-681-2905 prior to arriving to arrange for ice for your booth.

FIRE CODE REQUIREMENTS: Please review “*Cooking Tent/Membrane Structure Requirements*” on Page-3. This code will be strictly enforced; if you do not comply it may result in your removal from the festival without a refund.

HOURS OF OPERATION: *All booths must be open for business Friday, 10am to 7pm, Saturday, 10am to 7pm, and Sunday, 10am - 5pm.* Vendors are expected to be present during all three days of the Festival and to follow the contracted hours of operation and load-in/load-out instructions. Failure to remain open during Festival hours will result in denial of future participation in the festival. **Street Fair food load-in will be Thursday morning.**

NOTE: There is a Street Dance on Saturday 7/22 * 7:30 – 9:30 pm. Food Court vendors are welcome to remain open for this event but not required.

FOOD PERMITS: Temporary food permits must be obtained from the Clallam County Health Department. Please contact the Health Department at 360-417-2258 before you apply, to make sure you will be eligible for a temporary food permit. All workers must have current Washington State food handler’s permits.

ACCEPTANCE NOTIFICATION: Vendor notifications and contracts will be sent beginning **May 10, 2017.** Vendors will be sent a contract, invoice, and additional information.

GOOD FAITH PLEDGE:

I certify that the information in this application is accurate and I will only sell the food items described and listed.

Name (Clearly Printed)

Signature

Date

Questions? colleen@lavenderfestival.com or call 360.681.3035

DEADLINE: POSTMARKED BY April 20, 2017

Completed Application mail to: P.O. Box 3844, Sequim, WA 98382

FIRE CODE REQUIREMENTS:

COOKING TENT/MEMBRANE STRUCTURE REQUIREMENTS

- 1) Each cooking structure that produces grease-laden vapors shall have a type "K" fire extinguisher for immediate access. Extinguishers shall be mounted in a stable manner, in plain view, and with unobstructed access.
- 2) LP-gas containers shall remain **OUTSIDE**, at the back (rear), of the tent/canopy at **ALL** times. Small cylinders can be set in a milk crate and large cylinders can be secured to a post. The safety release valve shall be pointed away from the structures.
- 3) Vending stands for cooking food that produce grease-laden vapors or use oils for cooking shall be separated by a minimum of 20 feet from other tents/canopies/buildings.
- 4) Fire extinguishers with a rating of "2A-10BC" shall be provided within 30 feet of travel distance to cooking food vendors. If a fire extinguisher meets this requirement with a fire extinguisher already installed for the regular booths (75 foot travel requirement) then an additional fire extinguisher is not required. **Extinguishers shall be mounted on a red 4 x 4 stand-alone post. The stand shall be four (4) feet tall and placed in a visible and accessible location with signage attached pursuant to Fire Codes.**

