



2020 Sequim Lavender Festival®



Food Court Vendor Application

July 17, 18 & 19 2020 * Friday & Saturday: 9am - 7pm Sunday: 9am - 5pm

APPLICATION DEADLINE: POSTMARKED BY MARCH 15, 2020

Do Not Send Money with this Application

Company: _____

Contact: _____

Address: _____ City: _____ State: ____ Zip: _____

Telephone: Day: _____ Cell phone: _____

E-mail: _____ Website: _____

Type of Cuisine: _____

Describe your menu items with description, contents, portion sizes and prices. List no more than five items. (do not include basic beverages such as soft drinks and water).

List three previous events that you have provided food concessions; provide contact names and phone numbers:

Have you been a Sequim Lavender Festival® participant? YES / NO List Years: _____

Describe your booth (photo required) _____

Do you use propane? _____ Barbecue? _____

Describe: _____

Electricity? Please list equipment and volts and amps: _____

Booth/Food Truck Size Requested: 10'x 20' or 10'x10' or 10'x15' (see prices on next page of this form)

Do you require running water directly into your booth? Describe: _____

Additional Notes:



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Guidelines and Information

The Annual Sequim Lavender Festival is a three-day summer celebration of the “Lavender Capital of North America®”. The Festival includes free farm tours, a craft fair, food, musical entertainment and more.

FOOD BOOTH FEE: Fee includes a base booth fee plus a percentage of gross sales:

- 10' x 10' Booth - \$250 fee plus 15% of sales over \$1,500
- 10' x 15' Booth/Food Truck - \$400 fee plus 15% of sales over \$2,000
- 10' x 20' Booth/Food Truck - \$500 fee plus 15% of sales over \$2,500

EXAMPLE: If you have a 10'x15' booth and your gross sales for the weekend are \$6,000 (excluding sales tax), you subtract the \$2,000 and pay a 15% commission on \$4,000 which is \$600. Your advance booth fee payment is \$400 so your total payment is \$1,000.

VENDOR SELECTION PROCESS: We review all of the applications based on experience, quality, attractiveness of the booth, and suitability of the menu for this event.

ELECTRICITY: Electricity is available, additional charges will apply depending on the amount of electricity used.

INSURANCE: You must provide a certificate of insurance for liability coverage of \$1,000,000 upon acceptance.

REFRIGERATOR TRUCK: Will be provided for cold storage and shared with other food vendors.

BAGS OF ICE: An ice truck will NOT be provided this year for vendors. We highly recommend that you contact QFC 360-683-1151 or Safeway 360-681-2905 prior to arriving to arrange for ice for your booth.

FIRE CODE REQUIREMENTS: Please review “Cooking Tent/Membrane Structure Requirements” on Page 3. This code will be strictly enforced; if you do not comply it may result in your removal from the festival without a refund.

HOURS OF OPERATION: All booths must be open for business Friday, 10am to 7pm, Saturday, 10am to 7pm, and Sunday, 10am - 5pm. Vendors are expected to be present during all three days of the Festival and to follow the contracted hours of operation and load-in/load-out instructions. Failure to remain open during Festival hours will result in denial of future participation in the festival. Food Court Vendor load-in will be Thursday morning.

NOTE: There is a Park Dance on Saturday July 18th, * 7:30 – 9:30 pm. Food Court vendors are welcome to remain open for this event but not required.

FOOD PERMITS: Temporary food permits must be obtained from the Clallam County Health



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Department. Please contact the Health Department at 360-417-2258 before you apply, to make sure you will be eligible for a temporary food permit. All workers must have current Washington State food handler's permits.

ACCEPTANCE NOTIFICATION: Vendor notifications and contracts will be sent by May 10, 2020. Vendors will be sent a contract, invoice, and additional information.

GOOD FAITH PLEDGE:

I certify that the information in this application is accurate and I will only sell the food items described and listed.

Name (Clearly Printed)

Signature

Date

Questions? foodcourt@lavenderfestival.com or call 360.674.8403

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Completed Application mail to: P.O. Box 3844, Sequim, WA 98382

Or scan and email to foodcourt@lavenderfestival.com